

Report of Head of Licensing and Registration

Report to Licensing Committee

Date: 13 May 2013

Subject: INFORMATION REPORT - An Update on the Introduction of three yearly Disclosure and Barring Service checks on Hackney Carriage & Private Hire Drivers and Private Hire Operators

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report is to inform Members of the current position on the proposals to introduce three yearly disclosures undertaken by the Disclosure and Barring Service (DBS).

Recommendations

2. That a decision to implement more regular DBS checks be deferred until more information on the new online process is available. A further report will be presented to Licensing Committee in July 2013 (option 1).
or
3. Members direct Officers to undertake DBS checks at the point of renewal, prior to the introduction of an on-line DBS service (option 2).
or
4. Members direct Officers to focus on drivers who have not had a refreshed DBS and prior to the introduction of an on line DBS service (option 3)
5. That Members note the report and make any observations they may have.

1 Purpose of this report

- 1.1 To inform Members of the current position on the proposals to introduce three yearly disclosures undertaken by the DBS.

2 Background information

- 2.1 Members will recall from the report presented to the Licensing Committee in October 2012 that the information in a DBS disclosure is vital in the decision making process to ensure the Council meets its statutory requirement to ensure all drivers are a fit and proper person.
- 2.2 At its meeting in October 2012, Members deferred the decision to implement more regular criminal records checks until further information on a new on-line process is available.

3 Main issues

- 3.1 As outlined in the previous report presented to Licensing Committee in October 2012, Officers became aware of an alternative online scheme being introduced by the DBS.
- 3.2 The DBS are hoping to introduce the alternative online scheme in summer 2013 however no firm date has yet been released. Please see the latest update from the DBS in their March 2013 newsletter at **Appendix 1** (option 1).
- 3.3 The HR and recruitment administration team within the Council are currently exploring alternative online checks via a third party company. Officers intend to attend a demonstration of this system on 3 May 2013 to understand the benefits and costs. The HR and recruitment administration team are also investigating whether an internal system can be established and the cost to do this. The Head of HR and recruitment administration is awaiting a cost from ICT.
- 3.4 If, in the interim period, the Council commenced the process of 3-yearly DBS disclosures in-house at the time of renewal, there would be an additional cost to licensed drivers, due to the administrative process that would need to be in place. This would consist of the arranging of appointments, conducting interviews and dealing with the subsequent administrative issues. This process could not be managed within the existing staffing structure and would require additional resources as there are 814 licence holders alone who have not had criminal records check prior to the year 2000 (option 2).
- 3.5 The additional cost to an individual driver would be £65 which is the cost of a DBS application (£47) plus the administration cost of 2 additional staff (£17), please refer

to **Appendix 2**. This additional cost would be charged whenever a driver's DBS is due and prior to the renewal of the existing licence.

- 3.6 Additional costs were a significant area of concern raised by the trade during the consultation and the online facility has the potential to address this and reduce the need for additional resources for the section to administer regular DBS checks.
- 3.7 Whilst errors of personal judgement can arise at any age or level of experience the profiles at **Appendix 3** may seem to support a view that the volume of risk reduces with length of service. It's fair to say some adverse issues still occur whatever the length of licence. It is minimising and managing those risks that moving to a three yearly DBS check seeks to address.
- 3.8 Alternatively Members may wish to direct Officers to undertake a DBS check on drivers by length of time since last undertaken (option 3). The costs involved to the driver are the same as at option 2 and as outlined at **Appendix 2**.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Full public consultation was carried out between 5 July 2012 and 5 October 2012 and was presented to the Licensing Committee when it met in October 2012.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 An Equality and Diversity Screening Assessment is available as a background document.

4.3 Council Policies and City Priorities

- 4.3.1 Best practice guidance suggests that the adoption of three yearly DBS checks will contribute to safeguarding communities and child safeguarding matters and there are areas that are closely associated to the role of Taxi & Private Hire drivers.

4.4 Resources and Value for Money

- 4.4.1 The cost of additional resource requirements would have to be met by the existing trade on the adoption of the policy in accordance with the Local Government (Miscellaneous Provisions) Act 1976.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The Local Government (Miscellaneous Provisions) Act 1976, Section 51 deals with the granting of a licence to a Private Hire driver. Section (1) (a) requires that the Council must be satisfied the applicant is a 'fit and proper' person.
- 4.5.2 Similarly, in respect of Hackney carriage drivers the 'fit and proper person' test is applied at Section 59 (1) (a).
- 4.5.3 The 'fit and proper test' applies not only at the point of first application but also at any renewal and it is proportionate for the Council to apply a means of checking that suitability, using DBS checks at reasonable periods. DfT best practice

guidance suggests this should be every three years. This time period is supported by the council's Internal Audit team.

4.6 Risk Management

- 4.6.1 Members are reminded of the comments of an Internal Audit review of the Section completed in February 2012 and included within the report to Licensing Committee in October 2012.
- 4.6.2 Members are reminded that at the time of renewal, all licence holders are required to complete a declaration to confirm that they have no new convictions. In the event that a new conviction is declared, the application to renew is checked in accordance with the vetting points criteria detailed at **Appendix 4**.
- 4.6.3 In addition, the disclosure of convictions and other information by the police, in relation to people in professions or occupations which carry additional trust or responsibility (often referred to as "notifiable occupations"), is applicable to licensed taxi and private hire drivers. This is however dependant on them being recognised as a licensed driver by the police.
- 4.6.4 Based on the information available throughout the report Members have the opportunity to balance the issues of risk between the recommendations but also consider the potential financial implications for the trade.

5 Conclusions

- 5.1 There are strong reasons for the introduction of three yearly DBS checks as indicated by the DfT and the council could be at risk if the guidance is not followed.
- 5.2 The adoption of this policy does meet the Council's statutory requirement to ensure drivers are "fit and proper" in a proportionate manner.
- 5.3 Any additional cost has to be met by the licence holders as and when a DBS is required. These additional costs could be minimised by use of the new online facility being implemented by the Disclosure and Barring Service in 2013.
- 5.4 Officers recommend that a decision to implement three yearly DBS disclosures is deferred until more information about the new online scheme and the further vetting options are available. A further report can be brought to Members for a decision in July 2013 when details of the new scheme should be available.
- 5.5 If approved by the Licensing Committee the final policy proposal will need to be referred to Executive Board for approval.

6 Recommendations

- 6.1 That a decision to implement more regular DBS checks be deferred until more information on the new online process is available. A further report will be presented to Licensing Committee in July 2013 (option 1).

or

- 6.2 Members direct Officers to undertake DBS checks at the point of renewal, prior to the introduction of an on-line DBS service (option 2).

or

- 6.3 Members direct Officers to focus on drivers who have not had a refreshed DBS and prior to the introduction of an on line DBS service (option 3).
- 6.4 That Members note the report and make any observations they may have.

7 Background documents

Department of Transport report entitled Taxi and Private Hire Vehicle Licensing: Best Practice Guidance at:-

<http://assets.dft.gov.uk/publications/taxi-private-hire-licensing/taxi-private-hire-licensing-guide.pdf>

Council's Internal Audit Report of Taxi and Private Hire Licensing dated February 2012
Equality Impact Screening Assessment



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Hello and welcome to March's edition of DBS News.



I explained last month that DBS is facing an unprecedented level of change. We have been working with a lot of uncertainty due to circumstances that are not within our control, and it has been deeply frustrating to be unable to share a clear plan for our services with you. I am therefore really pleased to tell you that we expect to launch our new Update Service in the summer. This is a little later than planned because of the Court of Appeal filtering judgment on the disclosure of certain old and minor convictions and cautions.

Last month, I told you that the Home Office and Ministry of Justice had lodged an application to appeal the judgment. They have now started the legislative process (subject to agreement by Parliament) so that certain old and minor convictions and cautions will no longer be disclosed on a DBS Certificate.

These changes will not come into force until after the legislation has completed its passage through Parliament. Until then, its business as usual. I will keep you informed of this process and provide more information to you as soon as it is available.

Let's get back to the Update Service - we appreciate that there is a mixed appetite and that it will change our relationship with you as well as our disclosure applicants. We have taken advantage of our development period to speak with some of you through market research. We want to gauge how much you know and feel about the service. Also, we want to help you to understand the process and take advantage of its benefits.

Thousands of you are looking forward to receiving our next edition electronically. Since this will be our last paper copy, if you haven't signed up, please take a moment now to go to www.gov.uk/dbs and look for the e-database link.

With my best wishes

Adrienne Kelbie
Chief Executive

The Update Service: what you need to know

What is the Update Service?

This new subscription service lets individuals keep their DBS Certificates up-to-date so they can take it with them when they move jobs or roles. You, as an employer, can then carry out free, online, instant checks to see if any new information has come to light since the Certificate's issue – this is called a Status check.

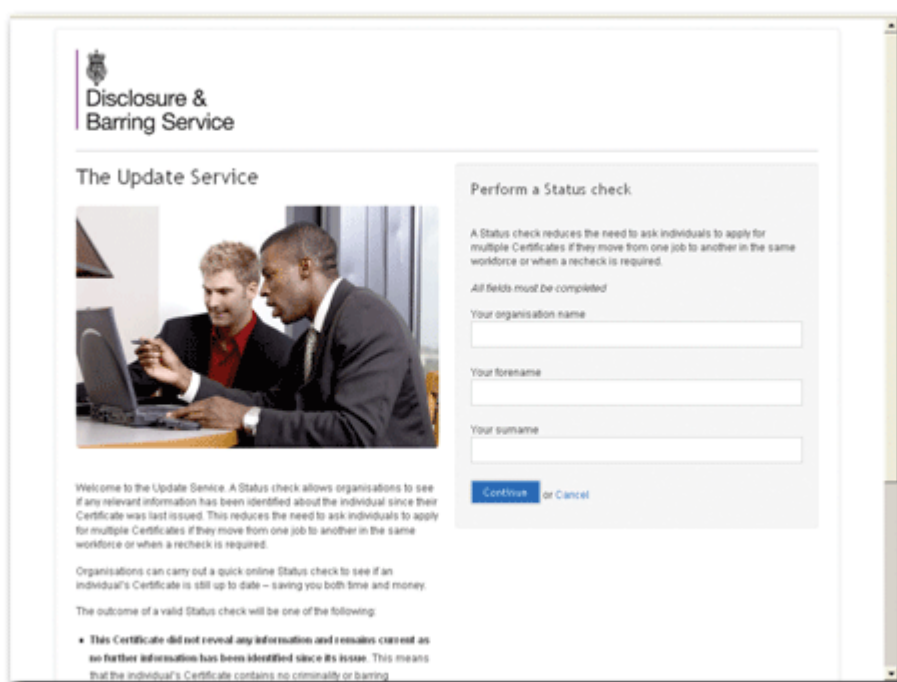
This could mean no more application forms to complete and no waiting for the checks to come back. This should save you time and money.

Why are we launching it?

One of the government's priorities is to overhaul the criminal records regime to give individuals greater control of their own information, allow DBS Certificates to be reused when applying for similar jobs and reduce the burden of red tape on employers.

Who can carry out a Status check?

You don't have to join the Update Service, or pay a fee, to check a DBS Certificate. You must however have the individual's consent, be legally entitled to apply for a DBS certificate of the same type and level as you are going to check, and the individual must be subscribed to the Update Service. When you make a Status check, you need to confirm that you're entitled to carry it out and are able to comply with our Code of Practice. If you are unsure, please go to www.gov.uk/dbs for more information and guidance.



The screenshot shows the DBS Update Service website. At the top left is the DBS logo and the text 'Disclosure & Barring Service'. Below this is the heading 'The Update Service' and a photograph of two men in business suits looking at a laptop. To the right of the photo is a form titled 'Perform a Status check'. The form includes a brief explanation of the service, a note that all fields must be completed, and three input fields for 'Your organisation name', 'Your forename', and 'Your surname'. At the bottom of the form are 'Continue' and 'Cancel' buttons. Below the form, there is a 'Welcome to the Update Service' section and a list of possible outcomes of a status check, including a bullet point stating that the certificate did not reveal any information and remains current as no further information has been identified since its issue.

What do you need to do to carry out a Status check?

- Have the applicant's consent either verbally or in writing.
- See the original Certificate to check it is the same type and level as you are legally entitled to, make sure that the right checks have been carried out and see what, if any, information was disclosed about the applicant.
- Check the person's identity.

8 Check the name on the DBS Certificate matches this identity.

- Note the DBS Certificate reference number, the person's name and date of birth.
- Comply with the DBS Code of Practice; which includes having a policy on the recruitment of ex-offenders (a sample is available from our publications section at www.gov.uk/dbs), and make this available to the person.

What do the results of the Status check mean?

When you carry out a Status check, you will receive one of the following results instantly:

This Certificate did not reveal any information and remains current as no further information has been identified since its issue.

This means:

- The Certificate was issued blank - it did not reveal any information about the person.
- No new information has been found since its issue and it can therefore be accepted as being still current and valid.

This Certificate remains current as no further information has been identified since its issue.

This means:

- The Certificate revealed information about the person.
- No new information has been found since its issue and it can therefore be accepted as being still current and valid.

This Certificate is no longer current. Please apply for a new DBS check to get the most up-to-date information.

This means:

- New information has come to light since the Certificate was issued and you will need to apply for a new DBS check to see this new information.

The details entered do not match those held on our system. Please check and try again.

This means either:

- The individual has not subscribed to the Update Service; or
- The Certificate has been removed from the Update Service by the individual; or
- You have not entered the correct information.

What else do you need to know?

Status checks are free-of-charge and can be carried out as and when you need to; as long you have the individual's consent for each check that you make (you may want to get consent each time you check or you could consider asking for ongoing consent – it's up to you!). You can choose to pay for or reimburse the applicant's annual Update Service subscription fee (around £10). The individual will be able to see who has carried out a Status check, and when they did, from their online account.

What should you do now?

- Encourage your staff and volunteers to subscribe to the Update Service when they are due for a new DBS check; (in line with your existing re-checking policies.)
- Review your employment and recruitment policies to see how Status checks can

form a part of these processes.

- Sign up to receive announcements and DBS News electronically at www.gov.uk/dbs using the quick link at the top of the page. DBS News will no longer be available on paper so don't miss out as we will continue to look at the Update Service in detail in future editions.
- Look out for news about the Update Service and when applicant and employer guides are published. Then familiarise yourself with the screen previews and guides at www.gov.uk/dbs. They will contain useful information and examples of who could benefit from the service.

The benefits to you

- Instant online check of DBS Certificates
- No more DBS application forms to fill in
- You may never need to apply for another DBS check for an employee again
- Less bureaucracy
- Saves you time and money
- Easy to incorporate into your processes

Section x61 is extended

At the same time as we launch the Update Service, we will bring in some further changes to enhance the overall Disclosure process. One of these is an extension to section x61 on the application form.

When considering whether to release non-conviction information about an individual, the police will apply the relevancy test to a workforce rather than a single position or role.

This is good news for you as it means that when you carry out a Status check, you will know the information released is relevant to the workforce described on the Certificate.

To help you tell us which workforce the applicant is working in, we will give you more room to fill in the 'position applied for' field (section x61) on the application form. You need to make sure this section is completed correctly otherwise we may need to contact you to obtain further information resulting in your recruitment process being delayed.

Please complete the field as follows:

- **x61 line 1:** You must now include the relevant workforce(s). Choose the appropriate:
 - Child Workforce
 - Adult Workforce
 - Child and Adult Workforce
 - Other Workforce (use this when the person is not working with children or adults).
- **x61 line 2:** Enter a description of the 'position applied for' up to 30 characters.

is made in relation to a prescribed purpose which is to be carried out primarily at the applicant's place of residence.”

The Regulations above do not include other household members.

Any person who is aged 16 or over and lives in the same household as the individual being checked, is entitled to an Enhanced DBS check; without the home-based check. Examples when you should cross 'Yes' at section x66:

- Foster carers who look after children in the foster carer's own home.
- Child minders who look after children in the child minder's own home.
- Examples when you should cross 'No' at section x66:
- Adult members of the foster carer's household.
- Adult members of the child minder's household.

66 does this position involve working with children or adults at the applicant's home address?

Our new online home

All our information has now found itself a new home at www.gov.uk - so add this web address to your internet favourites!

We are sorry the move to the new website took place earlier than planned; unfortunately this was beyond our control and we hope it did not inconvenience you too much.

If you want to go straight to our pages on GOV.UK, here are a couple of handy links for you to bookmark:

- www.gov.uk/disclosure-barring-service-check (our information and guidance aimed at customers, stakeholders and the public)
- www.gov.uk/dbs (Inside Government section holds all of our latest news and corporate and policy information)

You can access the Inside Government section from the GOV.UK homepage – just scroll down the homepage and you will find the link!

Inside Government is still a bit of work in progress but we welcome any comments or feedback that you have about its content. Let us know what you think at

customerservices@dbs.gsi.gov.uk

Appendix 2

Cost of processing DBS applications in-house under existing system

Current number of licensed hackney carriage and private hire drivers is 5,807

Split over three years is 1,935 additional DBS disclosures per year

This is a significant volume of additional work that could not be absorbed within existing resources. Two officers would be required to administer, check and process this number of additional DBS applications per year. This equates to 7 DBS disclosures each day, allowing time for annual leave, etc. Each application takes 1 hour to process on average. This would require an additional two officers and the work would be rotated around all the existing staff, so all Licensing Officers spent a period of time processing DBS renewals.

2 x B1 Licensing Officer costs £33,660

Costs of additional staff per DBS disclosure: -

$$£33,660 / 1935 = £17.40 \text{ admin charge per DBS disclosure}$$

Current fee charged by DBS per disclosure is £47

Total costs per disclosure for each driver: -

$$£47 \text{ (DBS fee)} + £18 \text{ (admin fee)} = £65$$

The current fee charged by the section for DBS disclosures carried out as part of the application process is £60, so this would represent an increase of £5 per DBS disclosure required. This increase would be applied across all DBS disclosures required for whatever purpose (new application, 3-year refresh, etc).

SUSPENSIONS IN 2012

PROFILE BY LENGTH OF SERVICE

Private Hire Driver Suspensions	
No of years in force	No of licences
0 - 1	8
1 - 2	3
2 - 3	8
3 - 4	7
4 - 5	7
5 - 6	5
6 - 7	6
7 - 8	5
8 - 9	4
9 - 10	1
10 - 11	2
11 - 12	0
12 - 13	0
13 - 14	3
14 - 15	4
15 - 16	3
16 - 17	3
17 - 18	1
18 - 19	0
19 - 20	1
20 - 21	1
21 - 22	0
22 - 23	1
23 - 24	0
24 - 25	0
25 - 26	0
26 - 27	1
27 - 28	2

Hackney Carriage Suspensions	
No of years in force	No of licences
0 - 1	0
1 - 2	0
2 - 3	0
3 - 4	0
4 - 5	0
5 - 6	1
6 - 7	0
7 - 8	0
8 - 9	2
9 - 10	0
10 - 11	0
11 - 12	2
12 - 13	1
13 - 14	0
14 - 15	1
15 - 16	0
16 - 17	3
17 - 18	0
18 - 19	0
19 - 20	1
20 - 21	0
21 - 22	0
22 - 23	0
23 - 24	1
24 - 25	0
25 - 26	0
26 - 27	0
27 - 28	0

Appendix 3

PROSECUTIONS IN 2012

PROFILE BY LENGTH OF SERVICE

Private Hire and Hackney Carriage Prosecutions	
No of years in force	No of licences
0 - 1	0
1 -2	0
2 -3	0
3 - 4	0
4 - 5	2
5 - 6	3
6 - 7	5
7 - 8	1
8 - 9	0
9 - 10	0
10 - 11	0
11 - 12	0
12 - 13	0
13 - 14	1
14 - 15	0
15 - 16	1
16 - 17	1
17 - 18	0
18 - 19	0
19 - 20	0
20 - 21	0
21 - 22	0
22 - 23	0
23 - 24	0
24 - 25	0
25 - 26	0
26 - 27	0
27 - 28	0

Appendix 3

Number of Private Hire Driver Licences revoked by year and the number of years they were in force

Number of years in force	Licence revocation year						Total number of licences revoked
	2008	2009	2010	2011	2012	2013	
0 - 1	3	2	1	1			7
1 - 2	4	7	7	1	4		23
2 - 3	7	7	7	3	1		25
3 - 4	2	5	5	3	2		17
4 - 5	2	7	9	4	4		26
5 - 6	4	4	7	2	3	1	20
6 - 7		3	1	5	3		12
7 - 8	2	2	2	2	4		12
8 - 9	2		1	1	2	2	6
9 - 10	3	2		1	1	2	7
10 - 11	4	2		2			8
11 - 12		2	4		1		7
12 - 13		2					2
13 - 14	1	1		3	1		6
14 - 15		1	2	1	1		5
15 - 16	1			1	1		3
16 - 17		1		1	1		3
17 - 18				2		1	2
23 - 24		1					1
24 - 25			1				1
25 - 26					1		1
26 - 27	1						1

Number of Hackney Carriage Licences revoked by year and the number of years they were in force

Number of years licensed	Licence revocation year						Total number of licences revoked
	2007	2008	2009	2010	2011	2012	
1	1				1		2
2		2					2
3	1			1			2
4			1				1
5			3	1			4
6		1		1			2
8			1	1			2
9		1	1				2
10			1		1	1	3
12						1	1
13			1				1
14	1						1
18				1			1
20	1						1
22					1		1
25				1			1
28				1			1

Appendix 4

Points Criteria Tables

Table 1 - Dishonesty

Date Since Conviction Received	12mth ago	24mth ago	36mth ago	48mth ago	60mth ago	72mth ago	84mth ago	96mth ago	108mth ago	120mth ago
	(1 Year)	(2 Years)	(3 Years)	(4 Years)	(5 Years)	(6 Years)	(7 Years)	(8 Years)	(9 Years)	(10 Years)
Type of Offence	Points	Points	Points	Points	Points	Points	Points	Points	Points	Points
Dishonesty	Points are doubled if term of imprisonment served									
Theft	Refused	Refused	Refused	5	4	3	2	1	0	0
Theft – Shoplifting	Refused	Refused	Refused	5	4	3	2	1	0	0
Theft – Employee	Refused	Refused	Refused	5	5	4	3	2	1	0
Theft – From Vehicle	Refused	Refused	Refused	5	4	3	2	1	0	0
Burglary & Theft – Dwelling	Refused	Refused	Refused	Refused	8	6	4	2	0	0
Burglary & Theft – Non Dwelling	Refused	Refused	Refused	5	4	3	2	1	0	0
Burglary & Theft – Aggravated	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4	0
Fraudulent Use	Refused	Refused	Refused	5	4	3	2	1	0	0
Handling	Refused	Refused	Refused	5	4	3	2	1	0	0
Receiving	Refused	Refused	Refused	5	4	3	2	1	0	0
Forgery	Refused	Refused	Refused	5	4	3	2	1	0	0
Conspiracy to Defraud	Refused	Refused	Refused	5	4	3	2	1	0	0
Obtain Money by Deception	Refused	Refused	Refused	5	4	3	2	1	0	0
Obtain Money by Forged Instrument	Refused	Refused	Refused	5	4	3	2	1	0	0
Deception	Refused	Refused	Refused	5	4	3	2	1	0	0
False Accounting	Refused	Refused	Refused	5	4	3	2	1	0	0
False Statement to Obtain Benefit	Refused	Refused	Refused	5	4	3	2	1	0	0
Going Equipped	Refused	Refused	Refused	5	4	3	2	1	0	0
Taking/Driving or Attempt to Steal Vehicle	Refused	Refused	Refused	5	4	3	2	1	0	0
Allow to be Carried in a Stolen Vehicle	Refused	Refused	Refused	5	4	3	2	1	0	0
Perverting Course of Justice	Refused	Refused	Refused	Refused	8	6	4	2	0	0

Table 2 - Drugs

Date Since Conviction Received	12mth ago	24mth ago	36mth ago	48mth ago	60mth ago	72mth ago	84mth ago	96mth ago	108mth ago	120mth ago
	(1 Year)	(2 Years)	(3 Years)	(4 Years)	(5 Years)	(6 Years)	(7 Years)	(8 Years)	(9 Years)	(10 Years)
Type of Offence	Points	Points	Points	Points	Points	Points	Points	Points	Points	Points
Drugs	Points are doubled if term of imprisonment served									
Possessing Controlled Drug	Refused	Refused	Refused	Refused	8	6	4	2	0	0
Possessing Controlled Drug with Intent to Supply	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4	2
Producing Controlled Drug	Refused	Refused	Refused	Refused	8	6	4	2	0	0
Import Drugs	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4	2

Appendix 4

Table 3 – Violence

Date Since Conviction Received	12mth ago	24mth ago	36mth ago	48mth ago	60mth ago	72mth ago	84mth ago	96mth ago	108mth ago	120mth ago
	(1 Year)	(2 Years)	(3 Years)	(4 Years)	(5 Years)	(6 Years)	(7 Years)	(8 Years)	(9 Years)	(10 Years)
Type of Offence	Points	Points	Points	Points	Points	Points	Points	Points	Points	Points
Points are Doubled if Term of Imprisonment Served										
VIOLENCE										
Common Assault	Refused	Refused	Refused	5	4	3	2	1	0	0
Assault - Section 47	Refused	Refused	Refused	5	4	3	2	1	0	0
Grievous Bodily Harm - Section 20	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4	2
Grievous Bodily Harm - Section 18	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6
Assault Police	Refused	Refused	Refused	6	5	4	3	2	1	0
Affray	Refused	Refused	Refused	5	4	3	2	1	0	0
Riot	Refused	Refused	Refused	Refused	8	6	4	2	0	0
Murder	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Manslaughter	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Manslaughter or Culpable Homicide while Driving	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Using Threatening, Abusive Words or Behaviour	5	4	3	2	1	0	0	0	0	0
Breach of the Peace	3	2	1	0	0	0	0	0	0	0
Drunk and Disorderly	3	2	1	0	0	0	0	0	0	0
Common Assault - Aggravated	Refused	Refused	Refused	6	5	4	3	2	1	0
Obstruction	Refused	Refused	Refused	3	2	1	0	0	0	0
Robbery	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6
Possess Offensive Weapon	Refused	Refused	Refused	5	4	3	2	1	0	0
Possess Firearm	Refused	Refused	Refused	5	4	3	2	1	0	0
Possess Firearm with intent	Refused	Refused	Refused	Refused	Refused	8	6	4	2	0
Criminal Damage	Refused	Refused	Refused	5	4	3	2	1	0	0
Violent Disorder	Refused	Refused	Refused	8	6	4	2	1	0	0
Resist Arrest	Refused	Refused	Refused	8	6	4	2	1	0	0
Arson	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused

Table 4 - Indecency

Date Since Conviction Received	12mth ago	24mth ago	36mth ago	48mth ago	60mth ago	72mth ago	84mth ago	96mth ago	108mth ago	120mth ago
	(1 Year)	(2 Years)	(3 Years)	(4 Years)	(5 Years)	(6 Years)	(7 Years)	(8 Years)	(9 Years)	(10 Years)
Type of Offence	Points	Points	Points	Points	Points	Points	Points	Points	Points	Points
Points are Doubled if Term of Imprisonment Served										
INDECENCY										
Indecent Exposure	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4
Indecent Exposure to the Annoyance of Residents	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4
Indecent Exposure with intent to insult a Female	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6
Unlawful Sexual Intercourse	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4	2
Importuning	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4
Gross Indecency with a Female	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Gross Indecency with a Male	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Indecent Assault on a Female	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6
Indecent Assault on a Child Under 16 yrs	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Living Off Immoral Earnings	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4
Prostitution	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6	4
Possessing or Distributing Obscene Material	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	8	6
Buggery	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Rape	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused	Refused
Indecent or Nuisance Telephone Calls	Refused	Refused	Refused	Refused	Refused	5	4	3	2	1